



|| Shreeji ||
V.N. GODHANI ENGLISH SCHOOL
(GSEB)

Managed By: Shree Ramkrishna Charitable Trust
Greenlines-Katargam, Surat-395004. Ph. 2484002-03

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SECONDARY ADMISSION FORM 20__ - 20__

Form No.:

Class:

G.R. No.:

Date:

Principal Sign.:

1. Student's full name:

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Surname Student Father

2. Father's full name:

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3. Residential address:

4. Telephone No- Residence: _____ Mobile: _____

5. Student's Date of Birth in Figure:

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Date of Birth in Words: _____

6. Place of Birth:
_____ Village _____ Taluka _____ District _____

7. Parent's Native Place:
_____ Village _____ Taluka _____ District _____

8. Religion: _____ Caste: _____
Sub-Caste: _____

9. Last School Attended

10. Father's Qualification

11. Father's Occupation

Office Address

Phone No.

12. Mother's Qualification

Occupation

13. Mother Tongue:

Other Languages spoken at home

14. Whether applied for admission

in other School (If Yes, Where?)

15. Name and Std. of the other child

Studying in this school

General Rules and Regulations

1. Great attention should be paid by the parents on the child's regular attendance, cleanliness, and discipline.
2. The child should be dropped and picked back on time from school.
3. The text book and note book should be neatly covered and labelled (with brown paper)
4. Parents are requested to park the vehicles properly near the school.
5. Any Complaint regarding the child must be first discussed with the Principal.
6. The class teacher should not be disturbed during the working hours.
7. Leave will be granted by the principal, only under unavoidable circumstances.
8. Medical certificate should be produced for the child's long absence related to illness.
9. A month's notice should be given in advance before the child's withdrawal.
10. Leave will not be sanctioned for going out for functions or other petty reasons during school hours.
11. For the child's academic progress, parents are requested to see that the child completes his/her home work.
12. Suggestions are welcome but the school authority's decision will be final.
13. Parents and children are requested to talk politely with the staff and school members if the behaviour is rude, the child can be expelled from the school.
14. The child should talk politely with the friends and teachers, rude and ill manners will not be tolerated.
15. Pupils suffering from any contagious or infectious diseases will not be permitted to attend the school.
16. Parents are requested to use the school diary for communicating with the teachers.
17. Parents are requested to give nutritious snacks in the tiffin boxes instead of fried or junk foods.
18. Parents are requested to co-operate and adjust with the changes made by the management regarding syllabus, tests, holidays, timings, exam, dates etc. due to circumstantial reasons. In case of changes a prior notice will be sent to the parents.
19. Admission once granted to the child, will be final and fees under no circumstances will be refundable.

❖ The visiting hours: For the principal : 9:00 a.m. to 10:30 a.m.
For the teachers : 12:30 to 1:00 (Monday to Friday)

❖ I have read the rules and regulations of the school and I promise to abide by them.

(Signature of Father)

(Signature of Mother)